

Public Safety Education & Communications Governance Council

Minutes - July 15, 2008

Chairman: MG Larry Lafrenz
Facilitator: Col Bill Shawver

Voting members in attendance: MG Larry Lafrenz, Richard Armstrong, Jerry Russell, Mike Gwartney

Non-voting members in attendance: Michele Carreras for Dia Gainor, Bill Shawver, Steve Steiner, Greg Zickau

Others Present: Sign-in sheet attached

Minutes: Gayla Crall

WELCOME AND CALL TO ORDER at 1300

APPROVAL OF MINUTES

Minutes of the meeting on April 22, 2008 were approved and passed unanimously as written

ITRMC update

- At the last ITRMC meeting, the mission was enhanced to bring broadband initiatives under the PSCGC.
- Intent is to continue to utilize federal funds that already are running the Trunk in an efficient manner
- The private sector will be asked to form partnerships as well as pulling in entities such as Education, Labor, Libraries, Hospitals, etc.
- Needs that each one has throughout the system will be addressed and prioritized.

Expansion of the PSCGC Charter to include Department of Education

- Suggestion was presented to enhance the name of the Governance Council to include Education.
- The Executive Order allows the Charter to be amended at the discretion of the Chair
- No discussion nor questions were brought forward
- The move and second was made to change the name to Public Safety Education & Communications Governance Council.

Strategic Business Plan

- Subcommittee has a draft of the business plan and is attached to the minutes. It is not a finished product but a start to create discussion, input and suggestions.
- It is suggested that the business plan be more of a communications plan for the entire State of Idaho. The scope has expanded but it must be a system that meets the needs not necessarily the wants.

- The subcommittee is building the business plan that points us in the right direction but won't necessarily detail the technical aspects. It will be the groundwork for implementation of the nuts and bolts.
- Input and comments are requested to finalize the final product of the business plan. Copies of the draft document will be emailed or given to those that request it. The subcommittee will be meeting on August 4 to consolidate all suggestions to produce a product for the next meeting.
- Director Russell remains the Executive Sponsor of the Strategic Plan Subcommittee, with Bill Shawver to represent the Military Division on that committee. Therefore, Mr. Steve Steiner will become the Chair of the Infrastructure Committee.
- Question was asked on how to determine the capacity of the system, while building the business plan. How to determine the add-ons that will occur.
- Emphasis will be placed on the core agencies to get the infrastructure built and then start to add on in a phased approach, in an orderly process. Resource management is critical by agencies shifting resources to accomplish the task at hand.
- All agencies must work together with resources and manpower to make the initiative a reality.
- The Operational Needs Assessment is being done (due in October) that will provide a roadmap to develop courses of action for the counties and local jurisdictions who want to participate. The broadband piece that is being implemented in the next 24 months should meet or exceed the needs for the next 5 to 10 years.

Capital Budget Request FY 2010

One of the things is to add visibility in the Capital Budget for Public Safety Communications. Would like the Council to review the budget, discuss and if no major issues, go forward. This is a forecast of infrastructure needs. The microwave system has a lot to be done just to support the trunk system. Capital improvements started last year and this year and anticipate in the next 4 years, large projects that will impact the budget of the State just to bring things up to specs. Once the strategic plan is published, changes may have to be made. A DPW budget by region is a possibility. Propose to DPW, some latitude in moving money around. We have partnered with Idaho Public Television to combine microwave services with Eastern Idaho. Propose a joint presentation for dollars. Work collaboratively in the budget requests.

DPW Interoperable Communications Projects

Fiber Infrastructure completion

Scheduling Support from ITD, OCIO & BHS Staff to complete fiber infrastructure configurations

Project Support Needs:

1. Complete fiber connectivity from ITD to ISP and BHS in support of the BHS Web EOC and County EOC sites.
2. Create a process to address network issues when they arise.

Recommend an Ad Hoc Architecture Group and a Technical Implementation Group with expertise from ISP, ITD, IMD and OCIO.

Request to go ahead with these groups.

Discussion: There is a budget with federal grant dollars and do have the flexibility to pay for the agency's time. Vendor support is already in place for problems that may arise and it is critical to complete the routing cables.

EMS will be connected, in the long term.

Forming of Ad Hoc Architecture Group: No objection was raised.
Forming of Technical Group: No objection was raised.

Comments:

There is a great need to work together in all aspects of this project.

We have all a vested interest to serve the citizens of the State, so all input and suggestions are welcome and encouraged from agencies and the private sector represented in the meeting.

All budget requests can be channeled through the Department of Administration, Mr. Gwartney, in order to have one POC for this project.

Motion to adjourn by the Chairman

Moved by Mr. Gwartney

Second by Mr. Russell

Adjourned at 1405 hrs