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MEETING MINUTES

July 24, 2008

A meeting of the Idaho Statewide Interoperability Executive Council (SIEC) was held on this date at Gowen Field Building 440 Room 276. Chair Lockwood called the meeting to order. Attendees and guests introduced themselves. A quorum was present.

Members Present:

- Chair, R. Mark Lockwood, Idaho Chief's of Police Association
- Vice Chair, Lorin Nielsen, Idaho Sheriff's Association
- Senator Jim Hammond
- Representative Marvin Hagedorn
- Michael Candelaria, United States Department of Interior
- Jay Christensen, Idaho Department of Corrections
- Dia Gainor, Idaho Department of Health and Welfare
- Daniel Hirschi, Federal Law Enforcement, Proxy for Jerry Goetz
- Chris Wright, Idaho Fish and Game, Proxy for Jon Heggen
- Mary Halverson, Idaho Bureau of Homeland Security
- Shawn Larsen, Association of Idaho Cities
- Stan Passey, Idaho State Police, Proxy for Jerry Russell
- Steve Steiner, Idaho Military Division, Proxy for William Shawver
- Martin Knoelk, Idaho Fire Chief's Association, Proxy for Mark Wendelsdorf
- Dean Hagerman, Idaho National Guard
- Joe Young, Idaho Association of Counties

- Dodie Collier, SIEC Project Manager

Others Present:

- Gayle Alvarez, Idaho Military Division
- David Anderson, CTA Communications
- Cheryl Giggets, CTA Communications
- Russ Bundy, Ada County Sheriff's Office
- Lorraine Elfering, Canyon County Sheriff's Office
- David Lehman, Tyco Electronics
- Bruce Bowler, Madison County Sheriff's Office
- Moroni Burton, Madison County Sheriff's Office
- Mickey Flores, Gem State Communications
- John Parker, Public Safety Communications
- Todd Herrera, Canyon County Sheriff's Office
- Nicola Jansen, Ada County Sheriff's Office
- Chuck Robertson, Wireless Site Solutions, LLC
- Les Shaddock, Retired
- Martin Bilbao, Connolly Smyzer, LLC
- Ed Hagan, White Cloud Communications

Welcome/Introductions

Lockwood welcomed everybody and asked for introductions.

Review & Approve Minutes—Chair Lockwood

Lockwood asked for a review of the June 2008 minutes. Several discrepancies were noted and corrected.

Motion: Nielsen moved and Young seconded that the June minutes be approved as corrected. The motion passed by a unanimous vote.

Lockwood announced that he had sent an invitation to the Office of Emergency Communications to update them on our progress. Lockwood also mentioned he was contacted by the Oregon SIEC Chair who requested a meeting with Idaho, California, Washington and Nevada to discuss regional plans and progress. The meeting will take place in Portland Oregon, prior to the next SIEC meeting in August.

Statewide Assessment Update- Cheryl Giggetts and David Anderson, CTA Communications

Giggetts and Anderson briefed the council on actions taken to date and those in progress concerning the CTA Assessment. It includes information on 44 counties, 3 tribes and all state agencies. Giggetts gave a detailed presentation on the project status and discussed the draft version of the Needs Assessment. She thanked everyone for their input concerning the Technical Site Surveys as well as the Operational Surveys. Giggetts provided the draft report for review and emphasized the importance of getting feedback to her as soon as possible, so she can provide the final report in August.

Anderson briefed on the process of evaluating alternatives for designing statewide Public Safety communications in Idaho and emphasized the global communications concept. He covered system alternatives, selection of sites, training recommendations, probable costs and transition management. The Draft Needs Assessment is available on the CTA webpage at www.ctacommunicatins.com. Dodie Collier has a list of Council members' passwords if needed. Each County can only access its information and the Council has access to all information. Comments will need to be made and submitted to CTA by August 1, 2008. They can be E-mailed to Idaho@ctacommunicatins.com or faxed to (434) 239-9221. Representative Hagedorn reminded the Council that much of the information is sensitive and appropriate precautions should be taken. Giggetts added that the CTA IT department is vigilant in safeguarding the information. Collier said each Council member has a signed document on file regarding proper handling of FOUO material which they can review if necessary.

Public Safety Communications Governance Council (PSCGC) Update – Steve Steiner

Steiner relayed that the official name of the PSCGC has been changed and now will include education. The new title is Public Safety Education Communication Governance Council (PSECGC). Steiner said the scope has increased significantly and the system will now include all high schools in the state of Idaho. This will include a public and private partnership that will be developed over the next few years. The goal is to give all high schools the ability to communicate with all colleges within the state. Steiner said we will start to upgrade the

microwave this summer, which will increase capacity significantly over the next 24 months. In addition, we will be partnering with all of our neighboring states to tie in all microwaves. We will create microwave loops and tie into existing vendor fiber optics, so the microwave system is completely linked within the state. This system will also include internal loops so there will be no single point of failure. This has all been funded and is just a matter of organization and re-allocating resources to meet the needs.

SIEC Re-Appointment Update- Mark Lockwood

Lockwood stated that the letters are at the Governor's Office and should be finalized shortly.

Technical Subcommittee Update- Lorin Nielsen

Nielsen said the subcommittee has reviewed the plans for the Shoshone Bannock Tribes as well as Gem County and recommends they be approved.

Motion: Larsen moved and Hagerman seconded that the plans for Shoshone Bannock Tribes and Gem County be approved. The motion passed by a unanimous vote.

Open Comment Period

Lockwood mentioned the upcoming INL Communications Symposium and emphasized the potential for a great federal partnership.

The next SIEC meeting will be held on August 28, 2008 at Gowen Field, Bldg 440, Room 276.

Motion: Young moved and Nielsen seconded that the Council adjourn. The motion passed by a unanimous vote.