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## MEETING MINUTES

### February 26, 2009

A meeting of the Idaho Statewide Interoperability Executive Council (SIEC) was held on this date at Gowen Field Building 440 Room 275. Chair Lockwood called the meeting to order. Attendees and guests introduced themselves. A quorum was present.

#### Members Present:

- Chair, R. Mark Lockwood, Idaho Chief’s of Police Association
- Vice Chair, Lorin Nielsen, Idaho Sheriff’s Association
- Michael Candelaria, United States Department of Interior
- Stan Passey, Idaho State Police, proxy for Jerry Russell
- Dia Gainor, Idaho Department of Health and Welfare
- Jerry Goetz, Federal Law Enforcement
- Mary Halverson, Idaho Military Division
- Dean Hagerman, Idaho National Guard
- William Shawver, Idaho Bureau of Homeland Security
- Greg Laragan, Idaho Transportation Department
- Shawn Larsen, Association of Idaho Cities
- Joe Young, Idaho Association of Counties
- Jon Heggen, Idaho Department of Fish and Game
- Mark Wendelsdorf, Idaho Fire’s Chief Association
- Steve Steiner, Idaho Bureau of Homeland Security

#### Others Present:

- Dodie Collier, SIEC Program Manager
- Melissa Strub, Idaho Bureau of Homeland Security
- John Parker, Public Safety Communications
- Bruce Bowler, Madison County
- Matt Howarth, Motorola
- Martin Knoelk, Idaho Fire Chief’s
- Steve Steiner, Idaho Bureau of Homeland Security
- Brad Coughenour, Kootenai County 9-1-1
- Russ Bundy, Ada County Sheriff’s Office
- Stacy Hyde, Ammon Fire Department
- Bob LaRose, Raytheon
- Ward Noland, Idaho Bureau of Homeland Security
- Lex Rutter, GEO Communications
- Kit Eldredge, Tyco Electronics
- Gary Moore, Bannock County (via Polycomm)
- Mike Hoyle, Teton County Fire (via Polycomm)

#### Welcome/Introductions

Lockwood welcomed everybody and asked for introductions.

#### Review & Approve Minutes—Chair Lockwood

Lockwood asked for a review of the December 2008 minutes.

**Motion: Larsen moved to accept minutes and Heggen seconded that the December minutes be approved. The motion passed by a unanimous vote.**

**Madison County Presentation- Bruce Bowler**

Bowler presented an update on the Eastern Idaho System. Bowler showed an overview of the portable coverage in Eastern Idaho. The slide showed combination coverage of ten sites. All ten sites are up and operational in the testing mode. Two additional sites will be put online in the spring time and there has been equipment purchased for another two sites if there is a lapse in coverage. Bowler stated that the system is in compliance with the P-25 standards and will have a Raytheon ISSI project and will be operational in May or June and available to connect with other systems. The licensing for the project was approved and announced two days prior to this meeting. Coverage is from the border of Montana to Blackfoot. This is a five county project between Bonneville, Madison, Fremont, Clark and Jefferson counties. Equipment and mountain tops are being shared and this has allowed for a more favorable response due to the collaboration between counties.

There are five sites that are P-25 compliant and are narrow banded 450 that have been completed with additional sites that will be narrow banded for 450. Any agency can link onto the sites by following the P-25 standards. Bowler stated that scanning will be available and will not present a problem.

Chair Lockwood asked if the system was capable of scanning. Bowler replied that the system was capable of scanning. Bowler also stated that scanning is a radio function and it is just a matter of scanning across zones and is not a problem.

Bowler was asked if this system was a conventional or trunked system. Bowler replied that this was a trunked system with dual broadcasting that will be done from some areas.

Bowler was questioned as to what the response from Federal Partners was. Bowler replied that they will supply gateways for Federal Partners.

Bowler was asked how the controller network is being set-up to control these areas. Bowler responded by stating that the master site in Bonneville county will be used to control the network and there is no charge at this time.

Bowler stated that the counties have worked together for 20 years and they are committed to working with them. Bowler pointed out that these counties often send police and EMS units across state lines all the time and there has been a cooperative agreement at all times and there are no plans to stop this working relationship.

Chair Lockwood inquired as to why the Northwest corner of Jefferson County was white in the talkback section of the presentation? He questioned if this area is covered by another site?

Bowler stated that this site will be covered at a later date as the project continues, possibly in spring time.

Nielsen asked if there were going to be overlays with the state system.

Bowler stated that there will be overlays with some locations in the state system. Bowler stated that the most important aspect in the project is to provide coverage

Bowler was asked what the plan is for Butte County and Lemhi County to connect.

Chair Lockwood stated that he had been contacted by some stating that the system was not capable of scanning. Bowler answered that some counties have already spent a lot of money on

upgrading their current systems, so the migration to the new system might take longer for these counties.

Bowler reiterated that there would be no dictating of how subsequent counties would tie into the project. Bowler emphasized that this was the beginning of the project, and there is foreseeable growth in the future.

### **NGA Governance Trip and Current Progress Update- Joe Young**

Young provided an update on what the Governance subcommittee was able to accomplish at the NGA Policy Academy in New Orleans.

Young stated that the subcommittee had two days of breakout sessions that allowed the committee to focus on the specific points that needed to be completed in Idaho. There are many opportunities and varying ways of accomplishing the Governance Project.

Young stated that there were presentations from varying states that had already completed their Governance Project and were functioning on a daily basis. Young stated that the common concern among every state was the ability to pay for maintenance and operation of the system once it is online.

The Idaho team was able to complete a draft action plan and will provide the SIEC with many documents in the future, including MOU'S, SOP's and Charters. The team is committed to increasing and encouraging all levels of participation from the many counties, cities, tribes, districts, and regions. The ability to incorporate all end-users will be the driving force and will help determine the success of the Governance Project.

Young stated that there will be significant amounts of Outreach in the next few months and the Governance Committee will be holding weekly internal meetings to ensure that deadlines are being met and products are being completed.

Young stated that Bob Sedita from ICTAP will be coming to Idaho to assist the committee in creating the documents needed in order to jump start and sustain the Governance project.

Young also stated that there will be a link put on the BHS website that will provide all the information that the committee received in New Orleans.

Young reiterated that Idaho was the only state at the Academy that completed a draft action plan and that when the committee returns to the Policy Academy in six months, there will be a finished product to have critiqued.

There was significant discussion on the maintenance and operation of the system and who would have spending authority for each region, district, and/or county. Gainor reiterated this is the exact reason why Idaho has to stand up Governance and it goes back to the question of "What Do We Govern?"

### **ISSI and Backbone Infrastructure- Steve Steiner**

Steiner briefed the council on the status of the State Microwave Backbone. Steiner stated that there will be 32 sites across the state that will be the core system for the State. Steiner stated that

they will ask for \$15 million to complete the project. The backbone system has to go out to bid and that the State will require that the vendors use P-25 standards. Steiner stated that the bid process will take 30-60 days.

Steiner brought forth the point that an ISSI standard had not been finalized; expected acceptance of standard is a year out.

### **700 MHZ Frequency Assignments for Idaho- John Parker**

Parker explained the talk groups and frequency assignments.

**MOTION: Wendelsdorf moved to adopt the talk groups and frequency assignments as presented and Hagerman seconded that the talk groups and frequency assignments be accepted. Motion passed by unanimous vote.**

### **SIEC Update- Mark Lockwood**

Lockwood stated that by statute the council is mandated to report to the legislature. Lockwood presented to the Senate State Affairs Committee. Lockwood stated that council members should have a copy of the legislative report and the ICAWIN document. Lockwood stated that the live demonstration went well and was very well received.

### **SCIP Feedback- Dodie Collier**

Collier stated that she had received some feedback on the SCIP. Collier stated that ICTAP will be providing technical assistance to assist in revising the SCIP.

### **Open Comment Period**

Lockwood opened the floor for questions or comments.

**The next SIEC meeting will be held on April 23, 2009 at Gowen Field, Bldg 440, Room 275 or 276, 0900-1200.**

**Motion: Hagerman moved and Wendelsdorf seconded that the Council adjourn. The motion passed by a unanimous vote.**